

# OVERVIEW & SCRUTINY MANAGEMENT COMMISSION WORK PROGRAMME 2012/13

Reference	Subject/purpose	Methodology	Expected outcome	Review Body	Dates	Lead Officer(s)/ Service Area	Portfolio Holder(s)	Status: In Progress Completed	Comments
OSMC/11/104	<b>Anti-Child Poverty Strategy</b>	To monitor the strategy	Monitoring item	HSP	Start: On-going End: April 2012	Julia Waldman – 2815 Children and Young People	Cllr Irene Neill	In Progress	To report back...
OSMC/11/105	<b>Dignity and Nutrition – Hospitals</b> To review the Care Quality Commission report on Dignity and Nutrition - Hospitals	To survey and hold focus groups detailing information		HSP	Start: July 2011 End: ..2012	LINK, Age UK	Cllr Joe Mooney	In Progress	Consultation / survey to commence in July 2012. Update from LINKs.
OSMC/11/106	<b>Update on the Health and Wellbeing Board</b> To receive updates from the Health and Wellbeing Board	To update members on Health and Wellbeing Board	Monitoring item	HSP	Ongoing	June Graves	Cllr Joe Mooney	In Progress	for discussion on ...
OSMC/11/107	<b>Update on the Health Service in West Berkshire</b>	To update members on the changes to Health Service in West Berkshire	Monitoring item	HSP	Ongoing	Bev Searle - Director Joint Partnerships and Commissioning	Cllr Joe Mooney	In Progress	
OSMC/11/119	<b>Continuing Healthcare (CHC)</b> To examine the operation of the NHS CHC scheme in the NHS Berkshire West area	In meeting review		HSP	Start: Jan 2012 End: April 2012	Jan Evans – 2736 Adult Social Care	Councillor Joe Mooney	In Progress	Awaiting results
OSMC/12/122	<b>Home Care</b> To understand and critically appraise the systems and process in place for the provision of Home Care	TBD		HSP	Start: TBD End: TBD	Jan Evans – 2736 Adult Social Care	Councillor Joe Mooney	To be scheduled	Item incorporated at OSMC meeting of 21/02/12. Scope and ToR to be provided at the meeting of 17/04/12
OSMC/12/124	<b>The effect of health service reorganisation</b> on local provision and private finance initiatives (PFI).			HSP	Start: TBD End: TBD				
OSMC/09/02	<b>Performance Report for Level One Indicators</b> To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action.	In meeting review with information supplied by, and questioning of, lead officers.	Monitoring item	OSMC	Start: each Q End: OSMC 01/11/11	Jason Teal – 2102 Policy & Communication	Councillor Anthony Stansfeld	In Progress	Quarterly item.
OSMC/11/103	<b>Olympics and Diamond Jubilee Events 2012.</b> To review and monitor events in West Berkshire	In meeting review.		OSMC	Update 1: 2/12 Update 2: 5/12	Chris Jones 2558 Culture & Youth	Carol Jackson-Doerge	Complete	Updates following briefing in November 2011. Further update to be provided in May 2012.
OSMC/11/120	<b>Potholes</b> To examine the methodology in operation for the repair of pot holes	Task group review with information supplied by, and questioning of, lead officers and external partners.		OSMC	Feb-12	Mark Edwards – 2208 Highways & Transport	Councillor David Betts	In Progress	Item to begin following the completion of Item 78, Councillors Brian Bedwell, Emma Webster, Keith Woodhams participating. First meeting held on 29/03/12.

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OSMC/11/129	<b>Housing Allocations policy</b> To contribute to the development of a new policy	In meeting policy development supported by task group and individual Member activity.		OSMC	Feb-12	Mel Brain - 2403 Social Care Commissioning and Housing	Councillor Alan Law	In Progress	Added to work programme at the 10 January 2012 meeting, following a suggestion by Corporate Board
OSMC/12/123	<b>Domestic Abuse</b> To understand and critically appraise the systems and process in place for the management of domestic abuse in the District	TBD		OSMC	Start: Sept 2012 End:	Davy Pearson, Robin Rickard (TBC)	Councillor Anthony Stansfeld	To be scheduled	Item incorporated at OSMC meeting of 21/02/12. Scope and ToR to be provided at the meeting of 17/04/12
OSMC/12/128	<b>Youth Justice</b> To review the outcomes being achieved following the changes made to police interventions with young people and the resultant drop in people entering the youth justice system.	In meeting review with information supplied by, and questioning of, lead officers.		OSMC	Start: Sept 2012 End: Sept 2012	Susan Powell, Robin Rickard	Councillor Anthony Stansfeld		Item raised in response to performance reported at Q2 2011/12. See agenda and minutes of 21/02/12. To be heard at OSMC in September 12
OSMC/12/130	<b>Consultation</b> The effectiveness of consultation undertaken by the Council	Task group review with information supplied by, and questioning of, lead officers and external partners.		OSMC	Start: TBD End: TBD	Jason Teal – 2102 Policy & Communication	Councillor Anthony Stansfeld	To be scheduled	item incorporated at OSMC meeting of 2012-04-17
OSMC/12/131	<b>Youth Clubs</b> To review the process undertaken to manage the transfer of youth clubs from local authority control and the arrangements in place resultanty.			OSMC	Start: 31/07/12 End:		Councillor Irene Neill	In Progress	item incorporated at OSMC meeting of 29/05/12. for discussion on 26/06/12
OSMC/12/133	<b>Annual Scrutiny Review 2011/12</b> To receive the annual scrutiny review report	In meeting view of annual scrutiny report		OSMC	Start: 31/07/12 End:31/07/12			In Progress	item incorporated at OSMC meeting of 29/05/12. for discussion on 26/06/12
OSMC/12/134	<b>Housing and Homelessness</b> To consider the factors contributing to an increase in homelessness.	In meeting review with representatives from Sovereign Housing and CAB		OSMC	Start: 31/07/12 End:	June Graves	Councillor Roger Croft	In Progress	item incorporated at OSMC meeting of 26/06/12
OSMC/09/57	<b>Revenue and capital budget reports</b> To receive the latest period revenue and capital budget reports To consider any areas of concern.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Latest report to each meeting	Andy Walker – 2433 Finance	Councillor Alan Law	In Progress	May lead to areas for in depth review.

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OSMC/09/63	<b>Establishment Reports</b> To receive the latest report on the changes to the Council's establishment.	Information supplied by, and questioning of, lead officer via in meeting review	Monitoring item	RMWG	Consider Q2 & Q4 reports	Robert O'Reilly – 2358 Human Resources	Councillor Anthony Stansfeld	In Progress	May lead to areas for in depth review.
OSMC/11/110	<b>Energy Saving</b> To review the Council's policies and procedures for Energy Saving.	In a meeting review the Council's procedures to Energy Saving		RMWG	Start: April 2012 End: April 2012	Adrian Slaughter	Councillor Hilary Cole	Complete	Review to be undertaken in April 2014.
OSMC/11/111	<b>Risk Register</b> To scrutinise individual items on the Risk Register on an annual basis.	In meeting review and scrutinise individual items on Risk Register.	Monitoring item	RMWG	Ongoing	Ian Priestley	Councillor David Betts	In Progress	Next request Sept 2012
OSMC/11/112	<b>Medium Term Financial Strategy</b> To review the role and format of the MTFS	In meeting review of the MTFS		RMWG	Start: Sept/Oct 2012 End: Oct 2012	Andy Walker	Councillor Alan Law	In Progress	Discussed by RMWG - 2/7/12. Item to cover the impact on the MTFS from the intro of the Local Gov Finance Bill in 13/14 and beyond as well as the potential impact of Bus Rate Reform.
OSMC/11/113	<b>Procedures for Blue Badge Holder</b> To review the operation of the new procedures, criteria and rules of use for Blue Badge holders following the introduction of them in January 2012.	In meeting review.		RMWG	Start: Jan 2013 End: Jan 2013	Mark Edwards	Councillor David Betts	In Progress	Requested by RMWG on 26 July 2011
OSMC/12/121	<b>Asset Management</b> To understand and critically appraise the systems and process in place for the management of the Council's assets	In meeting review with information supplied by, and questioning of, lead officers.		RMWG	Start: July 2012 End: July 2012	John Ashworth	Councillor Keith Chopping	Complete	Considered in depth on 2/7/12. Possible return to a future meeting with consideration of process for Taceham House as an example.
OSMC/12/132	<b>School Academies</b> To consider the impact of Local Authority maintained schools converting to academy status on the Council's finances.			RMWG	Start: TBD End: TBD		Councillor Irene Neill	To be scheduled	Item incorporated at OSMC meeting of 2012-06-26

**Key:**

OSMC Overview and Scrutiny Management Commission  
HSP Health Scrutiny Panel  
RMWG Resource Management Working Group